

Suffolk County Athletics Association

Trophy Secretary



Role Description

- Maintain an inventory and location of all SCAA trophies;
- Attend championship events to administer paperwork recording who and where SCAA trophies are kept from event winners and team captains;
- In good time prior to a championship event, arrange collection or delivery of all SCAA Trophies for display and presentations at Championship events;
- Attend executive committee meetings to report on the inventory and locations of the SCAA trophies.