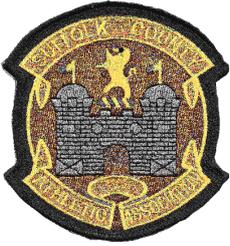


# SUFFOLK COUNTY ATHLETIC ASSOCIATION



J.G.R.Mower  
188 Hadleigh Road  
Ipswich  
Suffolk  
IP2 0DH  
Tel No: 01473 216289  
E Mail joseph.mower@ntlworld.com

An Executive Meeting of the Association will be held at Stowmarket Sports Centre, Stowmarket on Friday 20<sup>th</sup> September 2013 at 7.30pm

## AGENDA

1. Apologies for absence
2. Review minutes and any outstanding actions of the Executive meeting held on Friday 28<sup>th</sup> June 2013.
3. Richard's resignation:
  - a. Thank you
  - b. Recruitment of new Chair. Discussion on what we require from the new Chairperson, and agree recruitment process.
4. Updates on:
  - a. Track and Field
  - b. Race walking
  - c. Cross country
  - d. Sports Hall
  - e. Road running
5. Suffolk athletes successes, support, PR and development
6. Coach and Club development
7. Communication:
  - a. Website proposal
  - b. Working together as a committee
8. Finance Update
9. Policy review
10. Any Other Business.

# Suffolk County Athletics Association

## Chair



### Role Description

**To provide leadership to Suffolk County Athletics Association, ensuring the organisation achieves its aims of developing athletes in the county, encouraging and providing quality competitions and assisting the counties athletics clubs, coaches and officials.**

- Lead the running of the county association, including; ensuring that the constitution is adhered to; overseeing decisions made by the executive committee and subgroups; conducting any voting needed such as at AGM or EGM; and raising EGM's as necessary.
- Chair meetings of the Executive committee and the AGM, ensuring that all representatives are given opportunity to contribute to decisions made.
- Work closely with the SCAA Honorary Secretary and Treasurer to respond to enquiries, monitor affiliations and finances and to bring to the attention of the SCAA Group
- Develop and maintain relationships with the relevant external bodies and ensure that Suffolk is represented at England athletics meetings.
- Ensure the county association, through committee consultation and agreement, seeks benefit from initiatives / schemes such as those through NGB, CSP, Schools and any opportunities to attract funding.
- Support County Association officers and sub groups in their respective roles and ensure that responsibilities of these roles are successfully fulfilled.